



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT
MUTUAL BENEFIT CORPORATION**

**Tuesday, March 07, 2023, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: Bunny Carpenter, Egon Garthoffner, James Hopkins, Don Tibbetts, Gan Mukhopadhyay, Joan Milliman, Yvonne Horton, Reza Karimi, Juanita Skillman, Debbie Dotson, Elsie Addington

Directors Absent: None

Staff Present: CEO - Siobhan Foster, Makayla Schwietert, Paul Nguyen, Robert Carroll, Steve Hormuth, Eric Nunez, Carlos Rojas, Eileen Paulin, Alison Giglio, Manuel Gomez

Other Directors Present: Deb Allen, Andy Ginocchio, Cash Achrekar, Alison Bok, Cynthia Rupert, Diane Casey, Jim Cook, Ralph Engdahl, S.K. Park

1. Call Meeting to Order/ Establish Quorum - President Carpenter

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Milliman led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media via Village Television crew were present remotely by way of cameras.

4. Approval of Agenda

President Carpenter requested an approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

5. Approval of Minutes

- a. February 07, 2023 – GRF Board Regular Open Meeting
- b. February 16, 2023 – GRF Board Agenda Prep Meeting

There being no objections, the meeting minutes were each approved separately by unanimous consent.

6. Report of the Chair - None

7. CEO Report

Siobhan Foster-CEO provided a report on the following items:

- March is Social Work Month, "The time is right for social work"
- Social Services has served Laguna Woods Village since 1972
- Counselors are available for short-term counseling and long-term care planning and resource referrals
- Services Offered: Assessments, Support Groups, Counseling Services, etc.....
- The Foundation of Laguna Woods Village
- Council on Aging – Southern California
- 2023 Optimal Aging Lecture Series
- Monthly Fall Prevention Classes
- Other Classes – Train your brain
- Dementia Support
- Contact Information for Social Services

Eric Nunez, Director of Security, discussed Social Services further in detail.

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on The Foundation of Laguna Woods Village.
- A member commented on The Tennis Club and the Recreation Reservation System
- A member commented on following up on an ongoing issue
- A member commented on Gate 1 and 3 needing better lighting due to the foliage
- A member commented on Administration Fee

9. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- Director Horton suggested the member come to the next CAC meeting to have her questions answered
- CEO commented that staff will take a look at the foliage at Gate 1 & 3

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of January 2023, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

Director Milliman made a motion to approve the consent calendar. Director Dotson seconded.

Hearing no changes or objections, the consent calendar was approved by unanimous consent.

11. Unfinished Business

11a. Update Committee Appointments

Director Milliman read the following resolution:

RESOLUTION 90-23-12

GRF Committee Appointments

RESOLVED, March 07, 2023, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (Third)
Jules Zalon, Alternate (Third)
Mark Laws (Third)
Diane Casey (United)
Pearl Lee (United)
Frank Stern (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Finance Committee

James, Hopkins, Chair (GRF)
Elsie Addington (GRF)
Debbie Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Andy Ginocchio (Third)
Mark Laws, Alternate (Third)
Azar Asgari (United)
Thomas Tuning (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50) Advisor:
Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Diane Casey (United)
~~Thomas Tuning (United)~~
Mary Simon (United)
Mark Laws (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Yvonne Horton, (GRF)
Diane Casey (United)
Lenny Ross (United)
Jules Zalon (Third)
Nathaniel Ira Lewis (Third)
Andy Ginocchio, Alternate (Third)
Glenn Miller (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

Reza Karimi, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Egon Garthoffner, Alternate (GRF)
James Cook (Third)
Ralph Engdahl (Third)
~~Cush Bhada, Alternate (Third)~~
Andy Ginocchio, Alternate (Third)
Alison Bok (United) – Temporary Fill In
Mary Simon (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Bill Walsh, Carl Randazzo, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Deborah Dotson (GRF)
Reza Karimi (GRF)
~~Cush Bhada, (Third)~~
Andy Ginocchio (Third)
Moon Yun, Alternate (Third)
Ralph Engdahl (Third)
Mary Simon (United)

Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)

Elsie Addington (GRF)

Deborah Dotson, Alternate (GRF)

James Cook (Third)

Cris Prince, (Third)

Moon Yun, Alternate (Third)

Anthony Liberatore (United)

Maggie Blackwell (United)

Margaret Bennett (Mutual 50)

Peter Sanborn, Alternate (Mutual 50)

Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)

Debbie Dotson (GRF)

Anthony Liberatore (United)

Azar Asgari (United)

Mark Laws (Third)

Donna Rane-Szostak (Third)

Advisors: Lucy Parker, Diane Phelps,

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)

Jim Hopkins (GRF)

Debbie Dotson (GRF)

Cris Prince (Third)

Jim Cook (Third)

Diane Casey (United)

Maggie Blackwell (United)

Margaret Bennett (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Advisors: Martin Rosa

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)

Egon Garthoffner (GRF)

Elsie Addington, Alternate (GRF)

James Cook, Alternate (Third)

Cush Bhada (Third)

Moon Yun (Third)

Azar Asgari (United)

Alison Bok (United)

Frank Stern (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Juanita Skillman (GRF)
Moon Yun (Third)
~~Cris Prince (Third)~~
~~S.K. Park (Third)~~
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Chair
Juanita Skillman (GRF)
Gan Mukhapadhyay (GRF)
~~James Cook (Third)~~
~~S.K. Park (Third)~~
Donna Rane-Szostak, Alternate (Third)
Anthony Liberatore (United)
Alison Bok (United)
Rick Kopps, Resident (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
~~Mark Laws, Alternate (Third)~~
~~S.K. Park, Alternate (Third)~~
Cash Achrekar, Alternate (United)
Pearl Lee (United)
Jules Zalon (Third)
Margaret Bennet (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Jim Hopkins (GRF)
Mark Laws (Third)

Donna Rane-Szostak (Third)
Ralph Engdahl, (Third)
Thomas Tuning (United)
Lenny Ross (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (GRF)
Cynthia Rupert (United)
Peggy Moore (Third)

Compliance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Maggie Blackwell (United)
Pearl Lee (United)
Mark Laws (Third)
Cris Prince (Third)
Joan Milliman (GRF)
Juanita Skillman (GRF)
Reza Karimi (GRF)

Correspondent – Elsie Addington (GRF)
El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-23-07 adopted February 7, 2023, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve Resolution 90-23-12. Director Dotson seconded.

Hearing no changes or objections, the motion was approved unanimously.

11b. Gate 12 Update – (Oral Discussion)

Security Director, Eric Nunez, entered the meeting and provided an update regarding Gate 12.

Mr. Nunez gave a presentation on the following:

- Second Gate Ambassador at Gate 12
- Process of installing a Kiosk at the Gate House
- Tinkering with Overnight Parking Permits to add Gate 12
- Adding RFID reader

Chief Nunez answered questions from the Board.

12. New Business

12a. Leased Office Space and Timing of the Relocations – (Oral Discussion)

Maintenance and Construction Director, Manuel Gomez, provided an update regarding the leased office space, and the timing of the relocations.

Discussion ensued among the Board.

13. The Board took a 5-minute break

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on February 15, 2023; next meeting April 19, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Report of the Community Activity Committee – Director Horton. The committee met on January 12, 2023; next meeting March 9, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Skillman. The committee met on February 8, 2023; next meeting May 10, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Maintenance & Construction Committee – Director Karimi. The committee met on February 2, 2023; next meeting April 12, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on March 6, 2023; next meeting TBA.
- e. Report of the Media and Communications Committee—Director Milliman. The committee met on February 22, 2023; next meeting March 20, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on January 31, 2023; Next meeting TBA
 - (2) Broadband Ad Hoc – Director Milliman. The committee met on February 28, 2023; next meeting March 20, 2023, at 3:00 p.m. in the Sycamore Room.
- f. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee met on February 1, 2023; next meeting April 5, 2023, at 1:30 p.m. in the Board Room.
- g. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on February 27, 2023; next meeting April 24, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on January 18, 2023; next hearings on March 15, 2023, at 9:00 a.m. as a virtual meeting.
- (2) Compliance Ad Hoc Committee – President Carpenter. The committee met on February 17, 2023; next meeting TBA.
- h. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on January 31, 2023; next meeting March 28, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
- i. Information Technology Advisory Committee – Director Hopkins. The Committee met on January 27, 2023; next meeting TBA.
- j. Purchasing Ad-Hoc Committee – Director Carpenter. The Committee last met on April 7, 2022; next meeting TBA.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

16. Director's Comments

- Director Skillman commented on the quickness of this meeting
- Director Dotson commented on her show "Let's Talk Tech"
- Director Milliman wished everyone a Happy St. Patrick's Day coming up

17. Recess 11:28 a.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) February 1, 2023 – Special Closed Session

(b) February 7, 2023 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 2:45 p.m.


Joan Milliman, Secretary of the Board
Golden Rain Foundation